



## Collaboration agreement form on the use of CAMB data by participants in a project

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Approved by the CAMB steering committee in May 2010. 10<sup>th</sup> edition October 2017

**CAMB reference number:**

**Agreement signed date:**

**Agreement revised date:**

**Agreement revised date:**

Title of the project: <i>(research protocol must be included)</i>	
Principal Investigator (PI) of the project: <i>(name, title, institution, telephone number, e-mail)</i>	
Other members of the project group: <i>(names, e-mail, CAMB contact from the steering committee)</i>	
The project group's contributions to carrying out the project: <i>(specify who in the project group will undertake the individual tasks of the project – indicate by initials)</i>	
Description of the data covered by the present agreement: <i>(e.g., from CAMB, indicating relevant variables, from earlier data collections in the three cohorts, or data from a CAMB project)</i>  Describe the data in broad categories here, and attach a detailed list of variable names.	
Indicate selection of participants: <i>(e.g. participants exclusively from one of the cohorts, or only participants who completed the physical test)</i>	

<p>Does the present agreement include register data from the Public Health Database (FSD) and/or historical data?</p> <p>Checking does NOT substitute an inquiry to FSD or one of the other cohorts, respectively.</p>	<p>FSD: Yes <input type="checkbox"/> No <input type="checkbox"/> nr.: FSD-  Historical data from:  The Copenhagen Perinatal Cohort: Yes <input type="checkbox"/> No <input type="checkbox"/></p> <p>DALWUH: Yes <input type="checkbox"/> No <input type="checkbox"/></p> <p>The Metropolit Birth Cohort – please specify:  Questionnaire 2004: Yes <input type="checkbox"/> No <input type="checkbox"/>  Conscription data: Yes <input type="checkbox"/> No <input type="checkbox"/>  School/family data: Yes <input type="checkbox"/> No <input type="checkbox"/>  Birth register data: Yes <input type="checkbox"/> No <input type="checkbox"/></p>
<p>Time schedule for the project.  If analyses include biological material: Date and year when the results from the analyses are expected to be completed and unused materials will be returned to CAMB.</p>	
<p>Agreement on reporting:</p>	<p>The PI of the project will provide the CAMB contact with yearly status updates on the project and inform him/her about any significant changes in the project. Requests for additional data must also be addressed to the CAMB contact.</p>
<p>Funding:  <i>(indicate sources of funding)</i></p>	
<p>Payment for data:</p> <p>Internal projects (University of Copenhagen) - please state account information (location code+alias+DR), contact person and reference:</p> <p>External projects - please state address, VAT, EAN, contact person and reference:</p>	<p><b>Price</b> _____  (The price depends on the time required to prepare the data set, and is agreed upon between the CAMB administration and the PI of the project before the collaboration agreement is signed)</p> <p><b>Billing information</b></p>
<p>Agreement regarding publications from the project:</p>	<p>Form:</p> <p>Authorships:</p>
<p>Agreement regarding the affiliation of the project with CAMB:</p>	<p><u>The first author</u> is obliged to state the following acknowledgement in publications:</p>

	<p>“The Copenhagen Aging and Midlife Biobank was funded by generous grants from the VELUX FOUNDATION (VELUX 26145 and 31539). This manuscript was prepared in collaboration with members of the CAMB steering committee. The list of the CAMB steering committee and those responsible for the collection of historical data can be found at <a href="http://www.camb.ku.dk/">http://www.camb.ku.dk/</a> “</p> <p><b>Or:</b></p> <p>“The Copenhagen Aging and Midlife Biobank was funded by generous grants from the VELUX FOUNDATION (VELUX26145 and 31539). The authors thank the staff at Department of Public Health and National Research Centre for the Working Environment, who undertook the data collection. Further thanks to Kirsten Avlund†, Helle Bruunsgaard, Nils-Erik Fiehn, Åse Marie Hansen, Poul Holm-Pedersen, Rikke Lund, Erik Lykke Mortensen and Merete Osler, who initiated and established the Copenhagen Aging and Midlife Biobank from 2009-2011. The authors acknowledge the crucial role of the initiators and steering groups of The Metropolit Cohort, The Copenhagen Perinatal Cohort and The Danish Longitudinal Study on Work, Unemployment and Health.”</p> <p>If one of the steering committee members is the author / co-author, it is not necessary to include him/her in the acknowledgement.</p> <p>Publications that use previous data from the Metropolit Cohort, The Copenhagen Perinatal Cohort, and The Danish Longitudinal Study on Work, Unemployment and Health must according to their rules also include specific acknowledgements.</p>
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The present collaboration agreement is a supplement to the existing research protocol of the project. By signing this contract the PI of the project commits him-/herself to comply with the terms and conditions for collaboration with the CAMB steering committee (according to the attached appendix). ***This includes ensuring that all members of the project group are aware of these rules.***

Cloud storage solutions (e.g. Dropbox and iCloud) are not allowed, not even when data is encrypted. When working with the data in home office with internet access, normal security precautions, such as a good firewall and password protection, are required. In addition data, when not in use, must be stored either encrypted or physically removed from the internet, e.g. on a removable disc locked in a drawer or cabinet.

Use of data from CAMB for purposes other than those specified in the research protocol **is not** permitted without further agreement with the CAMB steering committee.

CAMB reserves the right to require payment for the data set. The price depends on the time required to prepare the data set. The basic package will include documentation, advice (2 x 2 hours), disclosure of data and processing the application. The price will be DKK 5,000 to 15,000, depending on the size of the project. If additional help in data processing or analysis is needed the hourly rate is DKK 1,200.

The project has the right to use the provided data throughout the project period. The project period can be extended by applying to the CAMB management. After the project period ends data may by appointment be stored for up to three years.

The PI of the project is responsible for completion of the project in accordance with the present agreement.

The PI of the project is fully responsible for ensuring that the terms of the Danish Data Protection Agency are upheld.

The PI of the project must ensure that the PI of CAMB receives copies of applications for research funds, grant notifications, notifications from the Danish Data Protection Agency and ethical committees of science.

In order to ensure compliance with formalities the PI of the project is obliged to obtain approval from the designated contact from the CAMB steering committee, before manuscripts are submitted for publication in journals.

The PI of the project should inform the PI of CAMB about any press release on the subject.

The PI of the project is responsible for handing over reprints of all publications, including abstracts, resulting from the work, to the CAMB steering committee.

**CAMB reference number:**

**Project title:**

Copenhagen, date:

Signed

Signed

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The Principal Investigator for the project

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The Principal Investigator for CAMB